

THIRD JUDICIAL DISTRICT COURT, STATE OF UTAH

REQUEST FOR RECORDING

DIGITAL AUDIO

Please Note: Hearings are recorded in digital audio, depending on the recording system in the courtroom. To play a digital audio CD, you must first go to the internet at www.fortherecord.com and download "FTR Player Plus". To play a digital video/audio CD, you must go to www.fortherecord.com and download "The Record Player". Both of these downloads are free.

Courthouse where hearing was heard: _____

Date of Request: _____ Agency: _____

Request by: _____ Phone: _____ Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Case Number: _____ Judge/Commissioner: _____

Case Name: _____ Courtroom: _____

Date(s) of Hearing: _____ Type of Hearing: _____

Tape/CD No: _____ Beginning Time: _____ Ending Time: _____

Cost: _____ Digital Audio CD(s) \$10.00 each \$ _____ Total Due
Law offices will be provided a data CD unless otherwise specified.

If you would like to have the CD mailed to you check here

1-3 CD w/mailer

\$2.61

Payment must be made in advance. Your request will be forwarded to the appropriate clerk. You will be contacted when the record is ready to be picked up. Copy requests may take up to 10 days to complete. Copies will be held for 60 days before being destroyed.

Request Completed by: _____ Date: _____

To email Salt Lake Department – recordingrequestslc@utcourts.gov

To email West Jordan – wjcopy@utcourts.gov

To email Tooele – jodic@utcourts.gov

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****The Court is no longer able to take written credit card information. ****

If you would like the court to set up a receivable so that you can pay on line please check here

A clerk will follow up with you to let you know when the receivable is set up either by phone or email.