

IN THE SECOND JUDICIAL DISTRICT  
STATE OF UTAH

General Court Order

Access to Private Records

July, 2012  
No. 12-2A


IT IS HEREBY ORDERED:

Pursuant to CJA 4-202.03(3)(H), the Court orders that the Office of the Clerk of Court for the Second Judicial District may provide access to private records not otherwise available to the requestor through Court XChange as follows:

1. Private records in any case may be provided to state, federal, and local governmental entities pursuant to the record-sharing provisions of CJA 4-202.10 and Utah Code Ann. §63G-2-206 of the Government Records Access and Management Act, if:
  - a. the entity has provided a request in writing to the Administrative Office of the Courts or the Clerk of Court, stating that the entity meets one or more of requirements of section 206(1), and will comply with section 206(2), of the record sharing provision of that Act.
2. In actions filed under Title 78B, Chapter 7 (protective orders), private records may be provided, if:
  - a. the attorney has been appointed by the judge executing an order of protection to represent the children as guardian ad litem, or
  - b. the records pertain to a matter scheduled for hearing on the court's regular protective order calendar, and the attorney has been approved by the court to review the records for the purpose of determining whether to provide pro bono legal services to a party.
3. In actions for divorce, custody and support, adjudication of marriage, paternity, and separate maintenance (including petitions to modify), civil stalking, or under UCCJA or UISFSA, private records may be provided to an attorney for the purpose of determining whether to provide pro bono legal services (as defined in paragraph 2.b above) to a party, if the party has provided a signed release permitting such access.
4. Private records in any case may be provided to the courier or other staff for an attorney who is counsel of record for a party in any case upon presentation by the courier or other law firm staff of a letter signed by the attorney on firm letterhead and dated within 90 days of the date of presentation.
5. Private records in a guardianship or conservatorship case may be provided to a person who has been appointed by the court to serve as a court visitor in that case.

By accepting a private document pursuant to this Order, an individual acknowledges that he or she: (a) is a member of one of the categories identified in this Order; (b) is familiar with the requirements regarding private documents as contained in the CJA and GRAMA; and (c) will maintain and protect the confidentiality of all documents received as required by the CJA and GRAMA.

DATED this 12<sup>th</sup> day of July, 2012.

A handwritten signature in black ink, appearing to read "W. Brent West", written over a horizontal line.

HONORABLE W. BRENT WEST  
Presiding Judge