

**PUBLIC NOTICE  
CONFLICT OF INTEREST**

**Judge Angela Adams MacKay**

August 1, 2024

**Purpose of Notice:** Under Code of Judicial Conduct [Rule 2.11\(A\)\(2\)\(c\)](#), judges are disqualified from presiding over proceedings in which a lawyer in the proceeding supervises, or is supervised by, individuals related to or having certain relationships with the judge. That disqualification requirement is eliminated if the entity that employs the judge's family member removes the lawyer from the family member's line of supervision. Judges are encouraged to publicly post the actions taken by the entity that employs the judge's family member to eliminate the conflict ([Rule 2.11\(C\)](#)).

**Conflict:** Judge Angela Adams MacKay's husband, Bart MacKay, is a Mediation Programs Coordinator employed by the Alternative Dispute Resolution department of the Administrative Office of the Courts ("ADR department"). While Mr. MacKay is not a lawyer to any juvenile court proceedings, he coordinates the Juvenile Court Victim Offender Mediation Program, to which delinquency cases are referred for mediation.

**Actions taken to eliminate the conflict:** The ADR department has established a conflict screen for all Fifth District juvenile court cases that may be referred to victim offender mediation. For purposes of this screen, ADR department director, Nini Rich, will supervise the Fifth District mediation cases, and Mr. MacKay will not:

- (1) conduct any mediation in the Fifth District juvenile court;
- (2) review or sign any victim offender mediation notices "Victim Offender Mediation Not Convened/No Agreement Report" for Fifth District juvenile court;
- (3) staff or supervise any Fifth District mediation cases with the juvenile justice or child welfare mediators; nor
- (4) have access to any physical or electronic files for Fifth District juvenile court mediation cases, other than the referral to the mediation program.

For purposes of the court's electronic juvenile record system (CARE), the following actions were taken to screen Mr. MacKay from access to any Fifth District cases in CARE:

- (1) separate log in accounts under a new firm name for Fifth District cases were created for Juvenile Justice Mediators who will be conducting mediations in the Fifth District; and
- (2) a new service assignment was created for victim offender mediation, pre-referral truancy mediation, and post-referral truancy mediation.

In order to maintain an effective screen, the following procedures shall be implemented immediately:

**Communication Forbidden.** No member of the ADR department may communicate with Mr. MacKay concerning cases that are mediated by the ADR department staff in the Fifth District juvenile court.

**Communication with persons not screened off by this memo.** Each employee of the ADR department shall be advised of the screening procedures in place for the Fifth District juvenile court mediations. This memo does not change the communication and consultation by employees of the ADR department for those persons or cases not screened.

**Sequestration of Physical Files.** The ADR department shall keep its physical files relating to cases assigned to the Fifth District juvenile court confidential from other district files, with each mediator being responsible for the separation of his or her own files from Mr. MacKay, and the ADR director will provide oversight.

**Sequestration of Electronic Files.** Mr. MacKay is barred from access to any electronic mediation files in the Fifth District juvenile court, with each mediator being responsible for the separation of his or her own files from Mr. MacKay. The ADR department director shall ensure if there are any electronic mediation files for the Fifth District juvenile court that they are separated and are only accessible to those on the approved list.

Users are responsible to move all Fifth District juvenile court files to the designated locations. Employees with rights to screened files shall lock their workstations or log out when leaving their computers unattended under circumstances where a screened employee could access the files. Employees also must not share the password to the case management system.

**Supervision.** The ADR department director shall act as the ultimate supervisory authority with respect to enforcing the conflict screen over the office.

**Captions.** No document caption assigned to Fifth District juvenile court (excluding office letterhead) may contain the name of any screened individual.

**Notification.** Copies of internal screening instructions shall be: (1) attached to the inside cover of every physical file, and (2) distributed by electronic mail to every employee in the ADR department.